



## COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, September 6, 2005  
At 4:00 p.m. – City Council Chambers

**PRESENT:**

David Canfield	-	Mayor
Len Compton	-	Councillor
Ingrid Parkes	-	Councillor
Andrew Poirier	-	Councillor
Rory McMillan	-	Councillor
Ted Szajewski	-	Councillor
Colin Wasacase	-	Councillor
B. Preisentanz	-	CAO
J. McMillin	-	City Clerk
R. Perchuk	-	Operations Mgr.
J. Port	-	Planner

### A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

Take Notice that as required under Notice By-law No. 14-2003,  
Council hereby advises the public of  
its intention to adopt the following by-laws at its  
MONDAY, SEPTEMBER 12 MEETING:-

i) To amend the Capital & Reserves Budget to appropriate funds  
from the Variable Frequency Drive Project in the amount of  
\$16,000.00 to fund the Water Treatment Plant Fluoride Ventilation  
Project and to reflect the deferral of the Variable Frequency Drive  
Project #05.433.03 to 2006;

ii) To name Part 2 on Plan 23R-11132 as Mineault Drive.

### B. DECLARATION OF PECUNIARY INTEREST

THERE WERE NONE DECLARED.

### C. REPORT OF COMMITTEES:-

#### FINANCE & ADMINISTRATION

1. City Hall Mold Investigation/Remediation **HOLD**

2. Area Rating

#### **RECOMMENDATION:**

THAT Council of the City of Kenora address tax fairness through service  
delivery review of its municipal services as opposed to area rating; and  
further

THAT area rating as provided under Section 326 of the Municipal Act not be pursued as an option.

**Committee agreed to refer this item back to Finance & Administration Committee and meet with representatives of RAFT prior to taking the recommendation forward to Council.**

**Refer back to Committee**

**3. Community Foundation Agreement HOLD**

**4. MNR-Request Local Citizens Committee Rep**

It was discussed this request is for a Council representative on the Committee. However, confirmation is required as to the representation in order that a motion may be presented at the September 12 meeting. The Clerk will contact MNR to request clarification. Once confirmed, a motion will be presented at Monday's meeting.

**J. McMillin**

**5. Lake of the Woods Concert Group – 2 sets of tickets**

It was agreed to donate the tickets to a local community group such as Buck's Brigade and/or the Seniors' Centre as done last year.

**P. Grouda**

**COMMUNITY SERVICES COMMITTEE**

**1. Wellness Centre Information Report Ongoing**

**2. Annual Induction Dinner–Sports Hall of Fame – Sept. 24/05 - Request for Advertising; Attendance at Dinner**

Mayor Canfield will be in attendance and encouraged at least one other Member to attend as the Dinner coincides with the Regional Conference.

**RECOMMENDATION:**

THAT authorization be hereby given for the purchase of a half page advertisement in the Souvenir Program for the Annual Induction Dinner of the Northwestern Ontario Sports Hall of Fame taking place in Thunder Bay on September 24, 2005; and further

THAT authorization be hereby given for up to two Members of Council to attend the Dinner with all eligible expenses authorized in accordance with Council's Travel and Per Diem Policy.

**Recommendation approved.**

**J. McMillin**

**3. Farmers Market at McLeod Park Sept. 7, 14, 21 & 28, 2005**

It was noted that while this is a trial project, washrooms, water and parking/safety are concerns associated with the concept and will ultimately determine if the event will continue at McLeod Park or be required to move to an alternate location such as Central Park.

**EMERGENCY SERVICES**

**1. "Essentials of Fire Protection" Seminar**

**RECOMMENDATION:**

THAT authorization be hereby given for Councillor Parkes to attend the "Essentials of Fire Protection" Seminar on September 7 and 8, 2005 in Dryden, ON; and further

THAT all eligible expenses in accordance with Council's Travel & Per Diem Policy be and are hereby authorized.

**Recommendation approved.**

**J. McMillin**

**2. By-law Enforcement Officers (Re-confirm)**

**RECOMMENDATION:**

THAT Council give three readings to a by-law to re-confirm the appointment of By-law Enforcement Officers for the City of Kenora.

**J. McMillin**

**Recommendation approved.**

**Family Safety Night**

It was noted as a reminder that Family Safety Night will be held tomorrow, Wednesday, September 7 at the Recreation Centre starting at 4:30 p.m.

**OPERATIONS COMMITTEE**

**1. Public Works Re-location Information Report Ongoing**

**2. Gridlock on Main Street – Deputation from Doug Bishop**

Councillor Poirier advised there was consensus reached by the Operations Committee to not push this matter aside but to re-visit this issue in January, 2006. The Committee will further review this matter to determine whether there would be changes made to the lanes or not on Main Street prior to putting out the tender for line painting in the spring.

**Diarize**

This item is to be diarized for review early in the new year. Further, it was noted that September 19 is the expected date to re-synchronize the traffic lights at the Subway to provide for an extended "east" green light into the downtown core. Mr. Perchuk's office is to advise Mr. Bishop in writing of the status of his suggestions as presented in his recent deputation before Council.

**R. Perchuk**

**3. Planning Department – Reporting**

**RECOMMENDATION:**

That Council of the City of Kenora hereby approves the realignment of reporting relationship for the City Planner by establishing direct reporting to the Manager of Operations and further that the City Planner position description and organizational chart for the Operations Department be amended to reflect the change.

**J. McMillin**

**Recommendation approved.**

**4. Used Grader Purchase**

**RECOMMENDATION:**

THAT the following tenders to purchase a used grader, including trade of one 1986 John Deere 770 unit before tax be received:-

<b>Dealer</b>	<b>Year/Machine/Hours</b>	<b>Trade Value</b>	<b>Tendered Price</b>
Champion (T. Bay Volvo)	2000, 720AVHP, 2000Hrs	\$20,400.00	\$158,500.00
	2005, 720B, 0 Hours	\$20,400.00	\$235,872.00
	2004, 726B, 350 Hours	\$20,400.00	\$223,200.00
Westcon (Win. Volvo)	2000, 750A, 6025 Hours	\$15,000.00	\$121,810.00
	2002, 730A, 3300 Hours	\$15,000.00	\$192,100.00
	1998, 740A, 8760 Hours	\$15,000.00	\$ 84,050.00
	1997, 740A, 8501 Hours	\$15,000.00	\$ 91,015.00
Ontrac (John Deere)	2000, 772Ch, 5800 Hours	\$50,000.00	\$137,000.00
Hitrac	2004, 865Dhp, 100 Hour	\$31,325.00	\$159,000.00
Toromont (Cat)	2001, 140H, 4500 Hours	\$15,000.00	\$168,320.00

AND FURTHER THAT the quote received from Toromont Cat, in the amount of \$168,320.00, including trade of one 1986 John Deere 770 unit, before tax, be hereby accepted.

**Recommendation approved.**

**J. McMillin**

**5. Hwy. 17 East – Exemption to Noise By-Law**

**RECOMMENDATION:**

THAT Council of the City of Kenora grant an exemption to Noise By-law #40-2001 for the completion of night works on Highway 17 East at River Drive for the Highway 17 East Road Improvement Project, Phase 2; and further

THAT the exemption be in effect from September 12, 2005 until November 15, 2005.

**Recommendation approved.**

**J. McMillin**

It was noted that residents in the affected area will be notified by the contractor regarding the Noise By-law exemption as to dates and times, once formally approved.

**6. Water Treatment Plant – Fluoride Ventilation**

**RECOMMENDATION:**

THAT the quotation submitted by Conquest Equipment Corp., Winnipeg, Manitoba, in the amount of \$11, 480.00, (taxes & freight extra), for the purchase of a Model UMA 250 Donaldson Torit® Unimaster Dust Collector for fluoride handling at the Water Treatment Plant, be accepted; and

THAT the Capital Budget be amended to reflect a transfer of \$16,000 from the Variable Frequency Drive project #05.433.03 to cover the non budgeted expense; and further

THAT the Capital Budget be amended to reflect the deferral of the Variable Frequency Drive project #05.433.03 to 2006.

**J. McMillin/  
P. Grouda**

**Recommendation approved (resolution and by-law).**

**7. Designate 11<sup>th</sup> Avenue North as a one way street**

**RECOMMENDATION:**

THAT Council give three readings to a by-law to amend Traffic By-law #127-2001 to designate 11<sup>th</sup> Avenue North as a one-way street as outlined below:-

**SCHEDULE "M" ONE WAY STREETS**

<b>Column 1 STREET</b>	<b>Column 2 DIRECTION OF TRAVEL</b>	<b>Column 3 BETWEEN</b>
<b><u>ADD:</u></b> 11th Avenue North	North bound	9th Street North and Valley Drive

**SCHEDULE "O" STOP SIGNS AT INTERSECTIONS**

<b>Column 1 INTERSECTION</b>	<b>Column 2 FACING TRAFFIC</b>
<b><u>AMEND:</u></b> 9th Street North and 11th Avenue North	North bound on 11th Avenue North South bound on 11th Avenue North
<b><u>TO READ:</u></b> 9th Street North and 11th Avenue North	North bound on 11th Avenue North

**J. McMillin/  
P. Grouda**

**Recommendation approved (resolution and by-law).**

It was noted that consideration to change the speed limit to 40 km/h will be discussed at a future meeting of the Operations Committee, and if approved, would be adopted under a separate by-law.

Councillor Poirier thanked staff and all those involved with coming together for a meeting to resolve this issue with the best solution in a timely manner.

**8. Transmitter Road CPR Railway Crossing Upgrades**

**RECOMMENDATION:**

THAT the following tenders, to provide construction works for the Transmitter Rail Crossing Upgrade Project be received;

Moncrief Construction Ltd.	\$602,199.21
Hugh Munro Construction Ltd.	\$614,313.75
Pioneer Construction Ltd.	\$650,201.75; and

THAT the lowest quote submitted by Moncrief Construction Ltd., in the amount of \$602,199.21, including taxes, be accepted as soon as confirmation is received that CP Rail and Transport Canada have fully contributed their share of the costs for this project.

**J. McMillin**

**Recommendation approved.**

It was agreed the wording of the recommendation be modified to reflect that this approval is "subject to" or "conditional upon" CP Rail and Transport Canada contributing their share of the costs, in order that this approval can proceed to Council on Monday.

**J. McMillin**

**PROPERTY & PLANNING COMMITTEE**

**1. 2<sup>nd</sup> Quarter Payment to LOWBIC**

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby authorize \$42,058 representing 2<sup>nd</sup> quarter payments to LOWBIC for Tourism & Marketing and Special Events Services; and further

THAT the 2005 funding allocation for economic development services to LOWBIC for the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> quarters in the amount of \$63,087 be transferred to the City Economic Development budget.

**Recommendation approved.**

**J. McMillin**

**2. Economic Development Plan – City of Kenora**

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby approve the position description for the Economic Development Officer; and

THAT the Recruitment Policy guidelines with respect to recruiting and interviewing for the EDO position be suspended and Councillor Wasacase be appointed to participate in the interview process; and

THAT funds be transferred from the 2005 LOWBIC budget to cover the costs associated with the recruitment of an Economic Development Officer and the establishment of an office; and

THAT the Economic Development Officer report through the Operations Department with a direct reporting relationship through the City Planner's office; and further

THAT governance of the economic development function within the City of Kenora be the responsibility of the Property and Planning Committee.

**A discussion ensued on the reporting protocol for this new position and whether the EDO should report directly to the CAO rather than Operations Department. It was suggested there be a six month probation period with a view to determining where the position should report after that time.**

**AMENDED RECOMMENDATION:**

THAT Council of the City of Kenora hereby approve the position description for the Economic Development Officer; and

THAT the Recruitment Policy guidelines with respect to recruiting and interviewing for the EDO position be suspended and Councillor Wasacase be appointed to participate in the interview process; and

THAT funds be transferred from the 2005 LOWBIC budget to cover the costs associated with the recruitment of an Economic Development Officer and the establishment of an office; and

THAT the Economic Development Officer report through the Operations Department with a direct reporting relationship through the City Planner's office; and

THAT a review of the reporting relationship for this position take place after six months from the date of hire; and further

THAT governance of the economic development function within the City of Kenora be the responsibility of the Property and Planning Committee.

**Recommendation approved.**

**3. Lease of Municipal Property – 243 Rabbit Lake Road**

**RECOMMENDATION:**

THAT the City of Kenora hereby accepts the proposal and the terms and conditions of William W. Creighton Youth Services for the leasing of the office premises at 243 Rabbit Lake Road, including the payment of utilities, to be negotiated by the CAO; and further

THAT the proposal by the Sunset Trail Riders for the garage facility be accepted, with the terms and conditions, including the payment of utility costs, to be negotiated by the CAO.

**Councillor Poirier advised he will support this recommendation, provided monies from the lease are applied to pay down part of the debentured debt for the Operations Centre in order to help reduce the debt associated with this project.**

**AMENDED RECOMMENDATION:**

THAT the City of Kenora hereby accepts the proposal and the terms and conditions of William W. Creighton Youth Services for the leasing of the

**J. McMillin**

office premises at 243 Rabbit Lake Road, including the payment of utilities, to be negotiated by the CAO; and

THAT the proposal by the Sunset Trail Riders for the garage facility be accepted, with the terms and conditions, including the payment of utility costs, to be negotiated by the CAO; and further

THAT any proceeds from this lease arrangement be applied towards the debentured debt associated with the Operations Centre on Barsky's Hill.

**Recommendation approved (resolution only at this time).**

**4. Acceptance and Naming of Mineault Drive**

**RECOMMENDATION**

THAT the City of Kenora accepts Part 2 on Plan 23R-11132; and

THAT the City of Kenora names Part 2 on Plan 23R-11132 "Mineault Drive".

**Recommendation approved (resolution and by-law).**

**UTILITIES & COMMUNICATIONS COMMITTEE**

**1. K.M.T.S. Information Report.**

**Ongoing**

**OTHER BUSINESS**

**NWORC – Thunder Bay – September 22 & 23**

Mayor Canfield asked that Members wishing to attend this Conference are to advise Paulette prior to this Friday, staff included. Mayor Canfield confirmed he will be attending and Councillor Parkes may be able to attend, however only on the 23<sup>rd</sup>.

**PAPTAC Panel (Midwest Branch) – Thunder Bay**

Mayor Canfield has been asked to participate on this panel and it will be held during the same time as the NWORC. Council agreed that he participate.

**Garbage from Non-Residents**

Concern was expressed on the amount of garbage on the streets following the long weekend and the fact that the Transfer Facility is not open on Statutory Holidays may exacerbate the problem. It was felt this matter has to be addressed, especially following long weekends.

**Purple Loosestrife**

Purple loosestrife was referred to as a continued concern, especially along the Creek near Safeway and it was suggested the City bring back the Noxious Weed By-law as each individual municipality previously had such by-law in place.

**J. McMillin**

**J. McMillin/  
P. Grouda**

**Council/  
P. Grouda**

**B. Manson**



**Motion required adjourning to Closed Meeting:**

**Moved by A. Poirier, Seconded by I. Parkes, and Carried:-**

THAT this meeting be now declared closed at 5:36 p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following:

- Personnel Issue
- Litigation Issue

**No action as a result of Closed Session.**

The meeting adjourned at 6:35 p.m.